

11/07/2002 S133

European Central Bank

**ECB - strategic consultancy - information systems (D-Frankfurt-on-Main)****2002/S 133-103710****Negotiated procedure****(Services)**

1. **Contracting authority:** European Central Bank, Kaiserstraße 29, D- 60311 Frankfurt am Main. Fax: (49-69) 13 44 75 03. Att: Humphrey Rudgard . E-mail: [humphrey.rudgard@ecb.int](mailto:humphrey.rudgard@ecb.int).
2. **Category of service and description:** CPV No 72222000. Following extensive preparatory work by the European Monetary Institute and the National Central Banks of the EU Member States, the European Central Bank (ECB) and the European System of Central Banks (ESCB) were established in 1998. The euro was introduced in 1999 and the euro banknotes and coins in January 2002. To support its activities the ECB has developed a complex and sophisticated organization for its information systems and infrastructure environment for both the ECB and the ESCB, comprising a significant number of applications and communications network facilities to support its core functions. As part of its ongoing development and forward planning the ECB wishes to engage expert consultancy services to assist it with a comprehensive review of its IS delivery, and by reviewing the current approach ensuring that it is best positioned to meet the new challenges ahead.
3. **Place where services are to be provided:** Frankfurt-on-Main (Germany).
4. **Reservation by Law:** (c) Legal persons should indicate the names and professional qualifications of the staff to be responsible for the execution of the services.
5. **Whether the service provider can tender for a part of the services concerned:** Tenders must be for the complete services.
6. **Number of service providers, which will be invited to tender:** A shortlist of 3-5 applicants will be invited to prepare and submit a detailed proposal. Selection of the shortlist will be made on the basis of the quality, content and match against requirements of the information supplied in response to 12 below.
7. **Where applicable non acceptance of variants:** Not applicable.
8. **Duration of the contract, or time for the completion of the services:** By agreement.
9. **Where applicable, the legal form to be assumed by the grouping of service providers winning the contract:** Not applicable.
10. (a) **Where applicable, justification for the use of the accelerated procedure:** Not applicable.  
(b) **Final date for the receipt of requests to participate:** Applications including the full information requested in 12 below must be received at the ECB by 17.00 hrs CET on Monday 12 August 2002.  
(c) **Address to which they must be sent:** Completed application documents must be sent to the ECB at the address in 1 above. The envelope should be marked: 'Negotiated tender for IS Consultancy - for the attention of Mr Humphrey Rudgard'.  
(d) **Language(s) in which they must be drawn up:** English.
11. **Deposits and guarantees:** None.
12. **Qualifications:** Applicants are expected to be established, highly experienced consultancy companies with particular experience in undertaking such reviews in organizations of a comparable nature and dimension to the ECB. Those organizations interested in tendering should submit with their application the following information.

- (a) Name, legal status, VAT number, address, telephone and fax numbers, as well as the name of the person responsible for the application;
  - (b) full details of company organization, including company owners, any group structure, staff numbers and organizational structure relevant to the execution of this contract;
  - (c) number of years trading. Copies of annual reports and accounts for the past three years and a list of any and all legal claims and/or lawsuits pending against the company;
  - (d) an overview of the methodology for the conduct of such projects as is required and the standards followed (maximum 4 pages A4);
  - (e) evidence and extent of previous experience in comparable studies. Applicants must provide clear and detailed information of (i) three comparable reviews carried out within the past three years; (ii) their experiences separately with public institutions, central banks, and financial institutions; (iii) their experiences with organizations that are part of a European wide network and/or separately a comparable international network; (iv) a general list of client companies for which the applicant has undertaken in the past 5 years such reviews with brief synopses of the scope of the content of the review;
  - (f) the names and addresses of three companies (together with the name of a contact person) that may be contacted as referees;
  - (g) any other relevant information.
13. **Where applicable the names and addresses of service providers already selected by the contracting authorities:** Not applicable.
14. **Other information:** All applications, proposals and presentations must be submitted/conducted in English.  
General information and publications about the ECB may be obtained on or through the ECB website - [www.ecb.int](http://www.ecb.int).
15. **Date of dispatch of the notice:** 5 July 2002.
16. **Date of receipt of the notice by the Office for Official Publications of the European Communities:** 5 July 2002.
17. **Previous date(s) of publication in the official Journal of the European Communities:** Not applicable.