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**Germany-Frankfurt-on-Main: ECB - Open procedure for the provision of
the supply and maintenance of IT end-user computer hardware equipment
2013/S 167-289343**

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

European Central Bank
Kaiserstraße 29
Contact point(s): Central Procurement Office
For the attention of: Kim Riisgaard
60311 Frankfurt-on-Main
GERMANY
E-mail: procurement@ecb.europa.eu
Fax: +49 6913447110

Internet address(es):

General address of the contracting authority: <http://www.ecb.europa.eu>

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority

European institution/agency or international organisation

I.3) Main activity

Economic and financial affairs

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Open procedure for the provision of the supply and maintenance of IT end-user computer hardware equipment.

II.1.2) Type of contract and location of works, place of delivery or of performance

Supplies

Main site or location of works, place of delivery or of performance: Frankfurt-on-Main.

NUTS code DE712

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves the establishment of a framework agreement

II.1.4) **Information on framework agreement**

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

II.1.5) **Short description of the contract or purchase(s)**

The European Central Bank (ECB) is seeking through this open procedure a supplier for the provision of the supply and maintenance of IT end-user computer equipment and intends to award a contract (the 'contract') to the supplier offering the best value for money.

The current end-user IT computer equipment being used at the ECB is comprised of desktop and laptop computers, printers and multifunctional peripheral devices (capable of copying, printing and scanning). In addition, the ECB is currently conducting a limited trial roll-out of Apple iPad tablet devices.

The standard computing device issued to staff is a slim laptop with a diagonal screen size of approximately 15 inches weighing 1,5 kg. In addition, users are provided with a so-called 'port replicator' that provides connections for an external monitor (currently widescreen LCD, 23 inch), keyboard and mouse for use within the office environment. A mini form factor PC is deployed for meeting rooms.

The ECB is in the process of deploying Windows 7 as a replacement desktop operating system (currently Windows XP). Limited use is made of Mac OS-based systems. The current tablet trial may also be extended to non-Apple devices.

The ECB intends to award a contract (the 'contract') to the supplier that fulfils the eligibility and qualification criteria set in the invitation to tender (ITT) and, if applicable, are best ranked using the selection methodology described in Chapters I and IV of the ITT.

II.1.6) **Common procurement vocabulary (CPV)**

30200000, 30210000, 30230000, 32250000, 50320000, 51610000

II.1.7) **Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): yes

II.1.8) **Lots**

This contract is divided into lots: no

II.1.9) **Information about variants**

Variants will be accepted: no

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

a) The successful bidder shall supply IT end-user computer equipment that includes but is not limited to:

— laptop computers,

— desktop computers,

— thin client devices,

— printers and multifunctional devices (capable of copying, printing and scanning),

— tablet devices,

— smartphones,

— options, extensions, accessories and associated equipment for laptop and desktop computers, printers, tablets and smartphones (e.g. port replicators, carrying cases, RAM, HDD, DVD, USB keys, etc.).

b) Maintenance support services to IT end-user computer equipment, in particular covering the following:

All existing and future acquired personal desktop and laptop computers, tablet computers and smartphones, printers and multifunctional peripheral devices, including associated equipment, options, extensions and accessories.

c) IT end-user hardware roll-out services:

The ECB may request the tenderer to provide further support services, in particular installation, roll-out and replacement services for personal desktop and laptop computers, desktop monitors and deskside printers.

II.2.2) Information about options

Options: no

II.2.3) Information about renewals

This contract is subject to renewal: no

II.3) Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1) Conditions relating to the contract

III.1.1) Deposits and guarantees required:

Details, where applicable, are provided in the invitation to tender (ITT) and its annexes.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:

Details, where applicable, are provided in the invitation to tender (ITT) and its annexes.

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

The establishment of a temporary grouping is allowed under the conditions laid down in the invitation to tender (ITT) and its annexes.

III.1.4) Other particular conditions

The performance of the contract is subject to particular conditions: no

III.2) Conditions for participation

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if the requirements are met: Pursuant to Article 24 of the ECB rules on procurement as laid down in Decision ECB/2007/5 of 3.7.2007 (see Section VI.3) the following shall apply:

The ECB shall exclude tenderers from participation in a tender procedure if they have been the subject of a judgment which has the force of 'res judicata' for fraud, corruption, money laundering, and involvement in a criminal organisation or any other illegal activity detrimental to the financial interests of the Union, of the ECB or of the NCBs.

The ECB may exclude tenderers from participation at any time if:

(a) they are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning these matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;

(b) they have been convicted of an offence concerning their professional conduct by a judgment which has the force of 'res judicata';

(c) they have been guilty of grave professional misconduct;

(d) they have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they reside or with those of the country of the contracting authority or those of the country where the contract is to be performed;

- (e) they have been declared by a court or an arbitration tribunal to be in serious breach of contract for failure to comply with their contractual obligations following another tender procedure;
- (f) their management, staff or agents are subject to a conflict of interests;
- (g) they are guilty of misrepresentation in supplying the information required by the ECB;
- (h) they contact other tenderers with the purpose of restraining competition.

Tenderers must certify that they are not in any of the situations listed above by signing the relevant documentation relating to this procedure and provide the evidence requested therein. In the case of groupings, all members must fulfil these conditions. If such circumstances arise in the course of the procedure, the tenderer concerned shall inform the ECB thereof without undue delay.

III.2.2) **Economic and financial ability**

Information and formalities necessary for evaluating if the requirements are met: Tenderers participating in this procedure are required to be financially sound to fulfil the contract. The tenderers' economic and financial capacity will be assessed on the basis of their financial situation (turnover and profit and loss) during the last 3 financial years. As a minimum, tenderers shall have had, in the last 3 financial years, an annual net turnover of at least 10 000 000 EUR. In the case of a temporary grouping, one of the members shall have achieved on its own 60 % of the above amount.

Tenderers shall submit the tender submission form (Annex 3 to the ITT) as proof of the above.

III.2.3) **Technical capacity**

Information and formalities necessary for evaluating if the requirements are met:

Tenderers participating in this procedure are required to have:

- professional experience during the last 3 years in providing services similar to those covered by this tender;
- the necessary human resources required to perform the contract;
- the ability to provide the products listed in Annex 5, and in addition, a range of products technically similar.

Tenderers shall submit the tender submission form (Annex 3 to the ITT) as proof of the above.

III.2.4) **Information about reserved contracts**

III.3) **Conditions specific to services contracts**

III.3.1) **Information about a particular profession**

III.3.2) **Staff responsible for the execution of the service**

Section IV: Procedure

IV.1) **Type of procedure**

IV.1.1) **Type of procedure**

Open

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate**

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**

IV.2) **Award criteria**

IV.2.1) **Award criteria**

The most economically advantageous tender in terms of the criteria stated below

1. Quality of the tender. Weighting 36
2. Price. Weighting 64

IV.2.2) **Information about electronic auction**

An electronic auction will be used: no

IV.3) **Administrative information**

- IV.3.1) **File reference number attributed by the contracting authority:**
25196/IS/INO/2013.
- IV.3.2) **Previous publication(s) concerning the same contract**
no
- IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document**
Payable documents: no
- IV.3.4) **Time limit for receipt of tenders or requests to participate**
14.10.2013 - 17:00
- IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**
- IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**
English.
Other: Applications shall be submitted in English. Information on reference projects and related information shall be submitted in English. External supporting documents, for example company registrations and certificates, may be submitted in their original language. The ECB may request the candidate to provide a certified translation.
- IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**
Duration in months: 6 (from the date stated for receipt of tender)
- IV.3.8) **Conditions for opening of tenders**
Persons authorised to be present at the opening of tenders: yes
Additional information about authorised persons and opening procedure: Members of staff of the ECB only.

Section VI: Complementary information

- VI.1) **Information about recurrence**
This is a recurrent procurement: no
- VI.2) **Information about European Union funds**
The contract is related to a project and/or programme financed by European Union funds: no
- VI.3) **Additional information**
The documentation for this procurement procedure can be downloaded from an Internet platform. If you are interested in participating, please register via the Internet platform using the following Internet address:
Internet address: <https://www.ecb.europa.eu/secure/procurement/>
User ID: 25196/IS/INO/2013
Password: DCE67A
After having registered, an e-mail will be sent to you with a new user name and password. The Internet address will remain the same. Please use the new user name and password to download the procurement documentation.
Should you experience any problems in accessing the Internet platform for registration and/or downloading the procurement documentation please do not hesitate to contact us under the following e-mail address: procurement@ecb.europa.eu quoting the procurement number '25196/IS/INO/2013' and describing the problem experienced.
The tender procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements.

The ECB shall exclude tenderers that are in one of the situations described in Article 24(4) of Decision ECB/2007/5 (e.g. conviction for fraud or corruption) or put on a blacklist in accordance with Article 24(7) of Decision ECB/2007/5.

The ECB may exclude tenderers that are in one of the situations described in Article 24(5) of Decision ECB/2007/5 (e.g. insolvency; grave professional misconduct; misrepresentation).

Further information about ECB procurement rules and procedures may be obtained at <http://www.ecb.europa.eu/ecb/jobsproc/tenders/html/index.en.html>

In order to participate in the tender procedure interested companies require the invitation to tender (ITT) document from the address indicated in Section I.1.

The ITT describes how tenderers have to prepare and submit their offers (see Chapters II–III), describes the evaluation and award process (see Chapter IV), explains how the ECB will inform the tenderers about the outcome of the procedure (Chapter V) and lays down general rules to be observed by all tenderers (Chapter VI).

The technical specifications (Annex 1 to the ITT) describe the ECB's functional and technical requirements. The tender specifications will form an integral part of the contract, together with the tender submitted by the successful tenderer(s).

The draft framework agreement (Annex 2 to the ITT) specifies the ECB's legal terms and conditions for the performance of the contract. It will form the basis for the contractual relationship with the successful tenderer.

The tender submission form (Annex 3 to the ITT) is a questionnaire to be completed and signed by tenderers in order to assess their eligibility to participate in this procedure and their capacity to perform the contract.

The technical offer (Annex 4 to the ITT) is a questionnaire that will help the ECB to assess the offers received.

The financial offer (Annex 5 to the ITT) is a table that tenderers use to submit their financial offer. In addition it provides an overview of the existing equipment and software currently in use at the ECB.

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures**

Procurement Review Body of the European Central Bank
Kaiserstraße 29

60311 Frankfurt-on-Main

GERMANY

E-mail: legaladviceteam@ecb.int

Telephone: +49 691344-0

Internet address: <http://www.ecb.int>

Fax: +49 691344-6886

Body responsible for mediation procedures

The European Ombudsman

1 avenue du Président Robert Schuman, CS 30403

67001 Strasbourg Cedex

FRANCE

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: 15 days from the receipt of the information specified in Article 28(3) of the ECB procurement rules (see Section VI.3) or, if no information is requested, 15 days from the receipt of the notification to unsuccessful tenderers.

Further requirements are outlined in Article 33 of the ECB procurement rules (see Section VI.3).

The complaint to the European Ombudsman does not affect the submission deadline nor does it create a new deadline by which complaints can be submitted.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **Date of dispatch of this notice:**

19.8.2013